

Nancy Martin, LLC
A Center For Healing, Nancy Martin, MA, LPC
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Statement of Fee Policy

It is requested that you read and sign this statement to acknowledge your understanding of the fee policy. Your signature does not bind you to therapy; it does make you responsible for charges incurred.

Fees are payable to Nancy Martin, MA, LPC at the time of service in the form of cash, check, credit card (minimal processing fee added) or Venmo.

- **Payment Policy:** payment is due in full at the end of each session including the intake. Signing this form gives permission for Nancy Martin to communicate with any party necessary to collect payment (i.e. third-party payer, collection agency). The client or client's parents are responsible for payments and balances that are not reimbursed or fully covered by insurance companies. Counseling fee is set a \$125 per clinical hour.
- **Auxiliary Services:** charged per 60 minute clinical hour. Services include case summaries, school staffing, consulting with teacher/school, phone calls lasting longer than 15 minutes are charged at \$125 per hour or other service requested by parent or guardian. Court reports, legal testimonies or requests to communicate with child family investigators or attorneys are charged at \$250 per hour. Note that insurance companies and community agencies will not cover legal requests. Please be advised that this therapist is not an attorney, nor holds herself out as an attorney around providing legal advice.
- **Cancellations:** the time of your scheduled appointment is reserved for you. It is the policy of Nancy Martin MA, LPC to charge in full for cancellations unless notice is received at least 24 hours in advance. If 2 no shows and no calls to cancel an appointment are experienced, this therapist reserves the right to terminate therapy and open the appointment date and time to another client.
- **Emergencies:** Clients seen in outpatient psychotherapy are assumed to be responsible for their day-to-day functioning. With this philosophy in mind, Nancy Martin, MA,,LPC attempts to operate in a way this is responsible to your needs, encouraging of your autonomy, and respectful of the limits of the psychotherapist. Client agrees to hold harmless Nancy Martin, MA, LPC liable for client suicide or homicidal events.

Therefore, Nancy Martin, MA, LPC does not carry a pager and is not ordinarily available to crisis calls that occur outside of scheduled appointments. If you have a true emergency, call 911 or go to the nearest hospital. Colorado Crisis Services, which is staffed 24/7 by both peers and crisis clinicians, is capable of dispatching our new Mobile Crisis response (S.M.A.R.T) team if necessary. "If you are experiencing a mental health crisis, please call Colorado Crisis Services at 844-493-8255, or text 'TALK' to 38255, to speak to a peer or a crisis clinician."

Contract: I, the client or guardian, understand my fee to be \$125 per clinical hour paid by _____

Signature of Responsible

Date